

2017-2018 READING INTERVENTION PLAN (I-READY)

Purpose: To outline the actions necessary to support an effective implementation of the Reading and Math Tier II Intervention Programs in order to increase the knowledge and skills of students in the Developing Achievement Level **(Scale Score: 475 to 524)**

A. INITIAL PREPARATION FOR THE IMPLEMENTATION						
Action Item	Task Leader	Personnel Involved	Resource(s)	Timeline		Accountability
				Commence	Conclude	
1. Introduce the reading and math intervention programs to principals and teachers.	CIA Director ELA and Math Academic Coordinators	CIA Director ELA and Math Coordinators Vendor Partner Principals Teachers	Leadership Training Guide Meetings Videos/Webinars	December 7, 2017	December 20, 2017	Principals' PLC meeting sign-in sheet and agenda
2. Consider a staff member to serve as the "project lead" to support the implementation of the program at the school site	Principal or Point of Contact	School's Administrative Team	School's Instructional Schedule	December 6, 2017	December 8, 2017	Face to Face Communication Timely Completion of Tasks
3. Determine the <u>specific students who will be enrolled in the reading and mathematics intervention based on the criteria and the allotted licenses.</u>	Principal or Point of Contact Teachers	Principal or Point of Contact Teachers	2016-2017 GMAS Scores List of EIP Teachers Diagnostic Results	December 8, 2017	January 12, 2018	Consolidated List of Students Enrolled in the Instructional Groups
4. Communicate dates and timeframes for the initial professional development to principals and teachers. All participating Grades 2-8 teachers will be trained January 5th (CCPS PD Day).	ELA and Math Coordinators	ELA and Math Coordinators Teachers	Initial Implementation Plan	December 7, 2017	January 5, 2018	Email communication
5. Enroll Grades 2-8 teachers of Math and Language Arts into the district-wide i-Ready training scheduled for January 5, 2018.	ELA and Math Coordinators Principal or Point of Contact	ELA and Math Coordinators Principals	Email communication and GoogleLink	December 8, 2017	December 20, 2017	Completed Google Form to sign-up teachers for January 5 th training: https://tinyurl.com/elajan5

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6. Conduct an inventory of the schools' available technology resources – computers, laptops, Chromebooks, and headphones.	Principal or Point of Contact	School's Administrative Team Project Lead	Computer Labs Laptop/Chromebook Carts Headphone Sets	December 6, 2017	December 15, 2017	Updated school created inventory document
7. Communicate the testing plan for administering the iReady Diagnostic to Grades 2-8 students to teachers, media specialist, ISF, etc. and complete a schedule for testing that considers the availability of computers and headphones.	Principal or Point of Contact	School's Administrative Team Project Lead Media Specialist Math and Reading Teachers	Computer Labs Laptop/Chromebook Carts Headphone Sets Testing Calendar	December 15, 2017	December 20, 2017	Email communication Department meeting Faculty meeting Communicate Testing Calendar
8. Provide communication to the students about the iReady intervention and emphasize the program's importance and the expectations for diagnostic testing and engaging with the program.	Reading and Mathematics Teachers	School's Administrative Team Reading and Mathematics Teachers	Face to Face meeting	December 15, 2017	January 8, 2017	Students' iReady Diagnostic results / time on task Students' dispositions during testing
9. Execute the testing plan to ensure that all students are tested by January 19 th .	Reading and Mathematics Teachers Principal	School's Administrative Team Project Lead Media Specialist Reading and Mathematics Teachers	Computer Labs Laptop/Chromebook Carts Headphone Sets	January 8, 2018	January 19, 2018	Diagnostic and Lexile score for every student

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				Commence	Conclude	
10. Determine a school-wide implementation schedule to reflect the suggested number of minutes per week.	Principal or Point of Contact	School's Administrative Team Project Lead Reading and Mathematics Teachers	Implementation plan School calendar	January 8, 2018	January 26, 2018	Computer cart / lab reservation Communicated implementation plan to all pertinent teachers School calendar
11. Determine official launch date of the program in reading and mathematics classes. The suggested launch date for instruction is: January 22, 2018. This requires that all involved Grades 2-8 students have taken the iReady diagnostic.	Principal	School's Administrative Team Project Lead	Computer Labs Laptop/Chromebook Carts Headphone Sets Implementation plan	January 8, 2018	January 22, 2018	iReady Diagnostic and Lexile score for every student Completed and communicated school implementation plan
12. Provide communication to parents informing them of the program and how they can provide students with opportunities to practice/develop skills at home (after school hours).	Principal Parent Liaison	School's Administrative Team Parent Liaison Project Lead Reading and Mathematics Teachers	Parent letters Webinars provided by the vendor partner	January 8, 2018	January 26, 2018	Mailed parent letter Updated school website Infinite Campus communication Parent Informational Session